

KRFC – Board of Directors Meeting – Sept 6, 2007
7pm , at KRFC offices

Attendance: Chris Kennison, Pam Turner, Chad Morris, Kathe Mehlbach, Greg Krush, Saul Hopper, Jess Gries Absent: Cat McClintock, Jack Armstrong. Staff: none.

AGENDA

1. Approval of Consent Agenda – motion to accept, approved.

2. Station Manager Report

* a. Fund drive – planning going well, pitch training on 9-8-07, programmer training competed with 38 people. Carole – needs help with fund drive, tell her.

b. Budget Timeline

i. Goal is to have it done in OCT. , working on major budget items.

ii. Kathe:

1. Money Market xfer monthly is \$500 for unforeseen expenses – is it ok to move money to fix transmitter shack A/C and Crown Amp. Motion to pay \$489.00 from the Money Market fund. Approved.

2. FYI - Met with Merchant Services Acct. mgr at Home State Bank to simplify accounts. Thinking about moving banking back to Home State from Bank Of The West due to poor service.

c. Lease – Lease expires Jan 31st. Need to renegotiate with Ada Chen. We have a low rate now, it's going to \$2,220/mo. It would be a 2 year lease. Also trying to get more space on the East end of our space. More investigation needed but the space is empty. Motion to approve new lease at \$2,220 per month. Approved. Try and eliminate the auto increase clause if possible.

3. Server/IT Update: Ray provided an IT plan. Met with ITX for proposal to install and support. Estimate 80 to 100 hours. \$65 per hour cash, and \$30 in trade. Approx \$7800 to install the server, and approx. \$5000 for the server.

* a. Need to review the maintenance agreement and see if we can trade some of it.

b. Timing is such that ITX can begin work even without the server in-house. Install the last week of SEPT.

4. Board Training Plans: United Way Training is proposed. Board development training.

5. Advisory Board – tabled.

6. Federal Grants: update on funding sources.

* a. Corporation for Public Broadcasting (CPB) Community Service Grant. Funds are not restricted. Get it twice a year in payments of \$32.5k

b. CPB – HD Radio Seed Market Conversion Fund Grant, total is \$70k in two installments, with a \$30k matching requirement. We are approved verbally – still need it in writing.

c. US Dept. of Commerce, PTFP (Public telecommunications, facilities program) , based on a 50% split for the total project amount of \$99k. We have the matching funds via Bohemian Foundation grant.

d. Other CPB grants are avail., one could be used to cover salary for an ‘engineer’ for the transmitter. Tim Tillson and Pam are going to review the details.

7. Board Nomination Process: Greg and Saul. Nominations deadline for applications/ nomination is extended to 9-21. Selection committee needs to be put together during the fund drive. Committee needs to report by the OCT board Meeting.

8. Programming Committee: guidance on Public Service Announcements needed. It’s already a planned item for the Policy Committee. However, until a policy is in place, if there is a question the Programming Committee should bring the issue to the Board of Directors with a recommendation. The presentation should include information on why it’s an issue, what the concern is, and a recommendation for the Board to consider.

a. Action: Jess, Saul, Chad – draft a policy for how to handle Public Service Announcements, by the next BOD meeting on OCT 4th.

9. Public Comment: none

10. Set Next Meeting: OCT 4th, at the station, 7pm

11. Adjourn.

Notes: Chris Kennison